



MEETING DATE: August 2, 2016
REQUESTED BY: Brent Morlok, P.E.
City Engineer
WARD: 1

Item Title:

Resolution awarding the contract to Snyder & Associates, Inc. for the Grant Street and State Street Traffic Feasibility Study.

Explanation:

The City of Bettendorf desires to promote a more walkable and livable downtown as part of the redevelopment efforts surrounding construction of the new I-74 bridge. As such, the City is requesting qualifications for an engineering consulting firm to study the feasibility of realigning the Grant Street and State Street couplet from approximately 15th Street to 26th Street. The proposed realignment would turn State Street into a lower speed two-way local road with on-street parking to help encourage the continued economic redevelopment of the area and provide increased pedestrian accessibility. Grant Street would be expanded as needed to become a two-way highway thoroughfare and remain under the jurisdiction of the Iowa Department of Transportation.

A Request for Qualifications was sent to seven (7) pre-qualified engineering consulting firms. Five (5) submittals were received and were subsequently reviewed and ranked by City staff. Staff unanimously agreed upon the most qualified firm and entered into contract negotiations with Snyder & Associates, Inc. of Ankeny, IA. The proposed professional services contract fee is \$99,200.00. This fee includes an economic market analysis at a cost of \$10,000 to help determine suitable uses for areas targeted for redevelopment within the study area and to support projected traffic volumes which will be used to develop suitable corridor alternatives. The market analysis will be utilized by both the Engineering Department for the traffic study but also by the Economic Development Department for redevelopment efforts.

Relationship to Goals: Upgraded City Infrastructure & Public Facilities.

If the matter is not budgeted in the current year, explain why funding is requested and the anticipation:

The Community Improvement Program has sufficient monies budgeted for the project.

List Attachments:

Resolution
Contract

RESOLUTION AWARDDING THE CONTRACT
TO SNYDER & ASSOCIATES, INC.
FOR THE GRANT STREET AND STATE STREET
TRAFFIC FEASIBILITY STUDY

WHEREAS:

The City of Bettendorf issued a Request for Qualifications for the Grant Street and State Street Traffic Feasibility Study on June 10, 2016, and

WHEREAS:

The City received submittals from five (5) qualified engineering consulting firms, and

WHEREAS:

Snyder & Associates, Inc. meets the specifications detailed in the above referenced Request for Qualifications and were determined to be the most qualified firm;

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BETTENDORF, IOWA: that a contract award, be made to Snyder & Associates, Inc., of Ankeny, Iowa for the Grant Street and State Street Traffic Feasibility Study.

Passed, Approved and Adopted this 2nd day of August, 2016.

Robert S. Gallagher, Mayor

Attest:

Decker P. Ploehn, City Clerk

AGREEMENT FOR PROFESSIONAL SERVICES

This Agreement is made and entered into this 2nd day of August, 2016, by and between the City of Bettendorf, Iowa, a municipal corporation, hereinafter referred to as "City," and Snyder & Associates, Inc., (Fed. I.D. #42-1379015), a service provider corporation, hereinafter referred to as "Service Provider," as follows:

THE CITY HEREBY AGREES TO RETAIN THE SERVICE PROVIDER, AND SERVICE PROVIDER HEREBY AGREES TO PERFORM THE FOLLOWING PROFESSIONAL SERVICES, AND/OR FURNISH THE NECESSARY EQUIPMENT, SUPPLIES, OR MATERIALS TO PERFORM SUCH SERVICES GENERALLY DESCRIBED AS:

To study the feasibility of realigning the Grant Street and State Street couplet from approximately 15th Street to 26th Street. The intent of the study is to include the evaluation of the potential realignment turning State Street into a lower speed two-way local road with on-street parking to help encourage the continued economic redevelopment of the area and provide increased pedestrian accessibility. Grant Street will be studied to be expanded as needed to become a two-way highway thoroughfare and remain under the jurisdiction of the Iowa Department of Transportation.

1. SCOPE OF SERVICES. Service provided under this agreement shall be as further described in Attachment 1, Scope of Services.
2. SCHEDULE. The schedule of the work to be performed shall conform to the Schedule set forth in Attachment 2. Any deviations from the Schedule shall be approved by the authorized City representative.

3. COMPENSATION

- A. In consideration of the service, work, equipment, supplies, or materials provided herein, the City agrees to pay the Service Provider the following LUMP SUM fee, including any authorized reimbursable expenses, pursuant to the Schedule of Fees set forth in Attachment 3.

Basic Services of the Service Provider	\$99,200.00
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- B. The Service Provider shall invoice the City monthly for services, any reimbursable expenses, and any approved amendments to this agreement, based upon services actually completed at the time of the invoice. Final payments shall be due and payable within 30 days of the City's acceptance of the Service Provider's submission of final deliverables in accordance with the Scope of Services.
- C. In Consideration of said payments, the Service Provider agrees to perform all service, work, and/or provide all materials, supplies, and equipment, and to

carry out the provisions of this agreement in accordance with the standard of care in Section 7 and satisfaction of the City. If the performance of this agreement involves the services of others or the furnishing of equipment, supplies, or materials, the Service Provider agrees to pay for the same in full; and at the time of payment by the City, to certify in writing to the City that said payments have been so made.

4. INSURANCE

- A. Service Provider understands and agrees that Service Provider shall have no right of coverage under any and all existing or future City comprehensive, self or personal injury policies. Service Provider shall provide insurance coverage for and on behalf of Service Provider that will sufficiently protect Service Provider agents, employees, servants, or other personnel, in connection with the services or work which are to be provided by Service Provider pursuant to this agreement, including protection from claims for bodily injury, death, property damage, and lost income. Service Provider shall provide worker's compensation insurance coverage for Service Provider and all Service Provider personnel. Service Provider shall file applicable insurance certificates with the City, and shall also provide evidence of the following coverage.
- B. The Service Provider shall provide evidence of comprehensive general liability coverage and contractual liability insurance by an insurance company licensed to do business in the State of Iowa in the limits of at least \$1,000,000 each personal injury accident and/or death; \$1,000,000 each aggregate personal injury and/or death; and \$1,000,000 for each property damage accident. The evidence shall state the City as an additional insured, and that it cannot be canceled or materially altered without giving the City at least thirty (30) days written notice by registered mail, return receipt requested.
- C. The Service Provider shall also provide evidence of automobile liability coverage in the limits of at least \$1,000,000 bodily injury and property damage combined. The evidence shall state the City as an additional insured, and that it cannot be cancelled or materially altered without giving the City at least thirty (30) days written notice by registered mail, return receipt requested.
- D. The Service Provider shall provide evidence of errors and omissions insurance, by an insurance company licensed to do business in the State of Iowa, in the limit of \$1,000,000 per claim/annual aggregate for claims arising out of the professional errors and omissions of the Service Provider. The evidence shall state that it cannot be canceled or materially altered without giving the City at least thirty (30) days written notice by registered mail, return receipt requested.

E. Information concerning reduction of coverage on account of revised limits or claims paid under the General Aggregate, or both, shall be furnished by the Service Provider with reasonable promptness in accordance with the Service Provider's information and belief.

5. NOTICE. Any notice to the parties required under this agreement shall be in writing, delivered to the person designated below, by United States mail or in hand delivery, at the indicated address unless otherwise designated in writing.

FOR THE CITY:

Name: City of Bettendorf
Attn: City Engineer
Address: 4403 Devils Glen Road

City, State: Bettendorf, IA 52722

FOR THE SERVICE PROVIDER:

Name: Snyder & Associates, Inc.
Attn: Wade Greiman, P.E.
Address: 2727 SW Snyder Boulevard

City, State: Ankeny, IA 50023

6. GENERAL COMPLIANCE. In the conduct of the services/work or the supplies, equipment, or materials contemplated hereunder, the Service Provider shall comply with applicable state, federal, and local law, rules, and regulations, technical standards, or specifications issued by the City. Service Provider must qualify for and obtain any required licenses prior to commencement of work, including any professional licenses necessary to perform work within the State of Iowa.
7. STANDARD OF CARE. Services provided by the Service Provider under this Agreement shall be performed in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances.
8. INDEPENDENT CONTRACTOR. Service Provider understands and agrees that the Service Provider and Service Provider's employees, agents, servants, or other personnel are not City employees. Service Provider shall be solely responsible for payment of salaries, wages, payroll taxes, unemployment benefits, or any other form of compensation or benefit to Service Provider or any of Service Provider's employees, agents, servants, or other personnel performing the services or work or supplying equipment or materials specified herein, whether it be of a direct or indirect nature. Further in that regard, it is expressly understood and agreed that for such purposes neither Service Provider nor Service Provider's employees, agents, servants, or other personnel shall be entitled to any City payroll, insurance, unemployment, worker's compensation, retirement, or any other benefits whatsoever.
9. NON-DISCRIMINATION. Service Provider will not discriminate against any employee or applicant for employment, because of race, color, sex, national origin, religion, age, handicap, or veteran status. Service Provider will, where appropriate or required, take affirmative action to ensure that applicants are employed, and that employees are treated, during employment, without regard to

their race, color, sex, national origin, religion, age, handicap, or veteran status. Service Provider will cooperate with the City in using Service Provider's most reasonable efforts to ensure that Disadvantaged Business Enterprises are afforded the maximum opportunity to compete for subcontracts of work under this agreement.

10. **HOLD HARMLESS.** Service Provider agrees to indemnify and hold harmless the City, its officers, agents, and employees from any and all claims, settlements and judgments, to include all reasonable investigative fees, attorney's fees, and court costs for any damage or loss, to the extent due to or arises from a breach of this Agreement, or from negligent acts, errors or omissions in the performance of professional services under this Agreement and those of its sub-consultants or anyone for whom Service Provider is legally liable.

11. **ASSIGNMENT.** Neither party shall not assign or otherwise transfer this agreement or any right or obligations therein without first receiving prior written consent of the other party.

12. **APPROPRIATION OF FUNDS.** The funds appropriated for this agreement are equal to or exceed the awarded contract amount. Performance of the City's obligations under this Agreement are expressly subject to appropriations of funds by the City Council. Further, in the event that funds are not appropriated in whole or in part sufficient for performance of the City's obligations under this agreement, or appropriated funds may not be expended due to City spending limitations, then the City may terminate this Agreement without further compensation to the Service Provider.

13. **AUTHORIZED AMENDMENT TO AGREEMENT**

A. The Service Provider and the City agree and acknowledge as part of this agreement, that no amendments to this agreement, or other form or order or directive, may be issued by the City which requires additional compensable work to be performed, which work causes the aggregate amount payable under the agreement to exceed the amount appropriated for this agreement, unless the Service Provider has been given a written assurance by the City that lawful appropriations to cover the costs of the additional work have been made.

B. The Service Provider and the City further agree and acknowledge as part of this agreement that no agreement amendments, or other form or order or directive which requires additional compensable work to be performed under this agreement, shall be issued by the City unless funds are available to pay such additional costs, and the Service Provider shall not be entitled to any additional compensation for any additional compensable work performed under this agreement, and expressly waives any rights to additional compensation, whether by law or equity, unless prior to commencing the additional work, the Service Provider was given a written amendment

describing the additional compensable work to be performed, and setting forth the amount of compensation to be paid, which amendment was signed by the authorized City representative. It is the Service Provider's sole responsibility to know, determine, and ascertain the authority of the City representative signing any amendment to this agreement. If there are any questions by the Service Provider, they should be directed to the City Attorney.

14. OWNERSHIP OF SERVICE PROVIDER DOCUMENTS. All sketches, tracings, plans, specifications, reports, design calculations, and other data prepared under this Agreement shall become the property of the City; and a reproducible set, two printed sets and electronic file of all materials, shall be delivered to the City at no additional cost to the City upon completion of the plans or termination of the services of the Service Provider. Documents prepared under this agreement are not intended for use other than on the project described in the agreement. The Service Provider shall not be responsible for injuries or damages sustained as a result of reuse.

15. INTERPRETATION. No amendment or modification of this agreement shall be valid unless expressed in writing and executed by the parties hereto in the same manner as the execution of the agreement. The laws of the State of Iowa shall govern this agreement. This is a completely integrated agreement and contains the entire agreement of the parties, and any prior written or oral agreements which are different from the norms, conditions, and provisions of the agreement shall be of no effect and shall not be binding upon either party. Any judicial action under the terms of this agreement shall be exclusively in the District Court for Scott County, Iowa.

16. COMPLIANCE WITH IMMIGRATION AND CONTROL ACT. Service Provider represents that the Service Provider has complied with the United States Immigration and Control Act of 1986. All persons employed by the Service Provider for performance of this Agreement have completed and signed Form I-9 verifying their identities and authorization for employment.

17. SOLICITATION AND PERFORMANCE

- A. Service Provider warrants that it has not employed or retained any company or person, other than a bona fide employee working for the Service Provider, to solicit or secure this Agreement, and that the Service Provider has not paid or agreed to pay any company or person other than a bona fide employee, any fee, commission, percentage, brokerage fee, gift or contingent fee.
- B. The Service Provider shall not engage the service of any person or persons in the employ of the City at the time of commencing such services without the written consent of the City.

18. SUSPENSION AND TERMINATION OF AGREEMENT

- A. The right is reserved by the City to suspend this Agreement at any time. Such suspension may be effected by the City giving written notice to the Service Provider, and shall be effective as of the date established in the suspension notice. Payment for Service Provider's services shall be made by the City for services performed to the date established in the suspension notice. Should the city reinstate the work after notice of suspension, such reinstatement may be accomplished by thirty (30) days written notice within a period of six (6) months after such suspension, unless this period is extended by written consent of the Service Provider.
- B. Upon ten (10) days written notice to the Service Provider, the city may terminate the Agreement at any time if it is found that reasons beyond the control of either the City or Service Provider make it impossible or against the City's interest to complete the Agreement. In such case, the Service Provider shall have no claims against the City except for the value of the work performed up to the date the Agreement is terminated.
- C. The City may also terminate this Agreement at any time if it is found that the Service Provider has violated any term or condition of this Agreement or that Service Provider has failed to maintain workers' compensation insurance or other insurance provided for in this Agreement. In the event of such default by the Service Provider, the City will give ten (10) days written notice to the Service Provider of the City's intent to terminate the Agreement. Service Provider shall have ten (10) days from notification to remedy the conditions constituting the default.
- D. In the event that this Agreement is terminated in accordance with paragraph C of this section, the City may take possession of any work and may complete any work by whatever means the City may select. The cost of completing said work shall be deducted from the balance which would have been due to the Service Provider had the Agreement not been terminated and work completed in accordance with contract documents.

19. TAXES. The Service Provider shall pay all sales and use taxes required to be paid to the State of Iowa on the work covered by this Agreement. The Service Provider shall execute and deliver and shall cause his subcontractors to execute and deliver to the City, certificates as required, to permit the City to make application for refunds of said sales and use taxes as applicable. The City is a municipal corporation and, therefore, not subject to state and local tax, use tax, or federal excise taxes.

20. SEVERABILITY. If any portion of this Agreement is held invalid or unenforceable by a court of competent jurisdiction, the remaining portions of the Agreement shall continue in full force and effect.

21. MISCELLANEOUS HEADINGS. Title to articles, paragraphs, and subparagraphs are for information purposes only and shall not be considered a substantive part of this Agreement.
22. FURTHER ASSURANCES. Each party hereby agrees to execute and deliver such additional instruments and documents and to take all such other action as the other party may reasonable request from time to time in order to effect the provisions and purposes of this Agreement.
23. COUNTERPARTS. This Agreement may be executed in any number of counterparts, each of which shall constitute an original, no other counterpart needing to be produced, an all of which when taken together shall constitute the same instrument.
24. The City and the Service Provider agree they shall first submit any and all unsettled claims, counterclaims, disputes or other matters in question between them arising out of or relating to this Agreement to mediation in accordance with the Construction Industry Mediation Rules of the American Arbitration Association, effective as of the date of the Agreement.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized officers or agents on the day and year first above written.

SERVICE PROVIDER

CITY OF BETTENDORF

Snyder & Associates, Inc.

(Corporate Name)

By: _____

By: _____

Name: Troy Culver, P.E.

Mayor

Title: Cedar Rapids Office Business Unit Leader

WITNESS:

ATTEST:

Name: _____

Name: _____

Title: _____

Title: _____

ATTACHMENT 1

SCOPE OF SERVICES

Bettendorf Traffic Feasibility Study for: Two-Way Traffic on Grant Street and State Street from 15th Street to 26th Street

I. Project Coordination and Administration

Snyder & Associates will perform the following services:

- A. Monthly Progress Reports
- B. 3 Meetings with Project Management Team (PMT)
- C. 2 Meetings with Public on the Grant and State Street improvement alternatives
- D. 2 Meetings with City Council
- E. Intergovernmental coordination (Bettendorf and Iowa DOT)
- F. Preparation and maintenance of the project work plan

II. Data Collection

Snyder & Associates will acquire the following information:

A. Traffic Data

- Peak hour (AM and PM) turning movement and pedestrian counts at key study intersections (up to eight locations).
- Daily traffic counts at key corridor locations with road tube counters (up to four locations).
- Historic traffic data from Iowa DOT.
- Horizon Year 2045 traffic forecasts from Bi-State Regional Commission.
- Previous relevant traffic study reports, analyses, counts and traffic forecasts for the study area.
- Peak hour field review of operations at signalized intersections in each corridor.
- Iowa DOT crash data (CMAT/ SAVER) to evaluate patterns, rates and trends.

B. Property and parcel ownership.

C. Utility Base Mapping

- Water – IA American Water
- Sewer – City of Bettendorf
- Storm Sewer – City of Bettendorf
- Electric – MidAmerican Energy
- Gas – MidAmerican Energy
- Communications/Fiber – City of Bettendorf

D. Record drawings and design plans for current projects completed in and adjacent to the study area that are pertinent to the development of this project.

E. Corridor Photography for the study area and the riverfront area.

F. Aerials of the area from City of Bettendorf.

G. GIS data including pavement conditions and surface models.

H. Business / property sign inventory.

III. Traffic Analysis / Functional Geometry

Snyder & Associates will perform the following services:

A. Existing/Projected Traffic

- Document existing traffic conditions.
- Review committed or projected land use changes based on Market Analysis to determine additional sources of corridor generated traffic and future growth.
- Determine traffic redistribution in study area based on roadway realignment, and one-way conversion to two-way on Grant and State Streets.
- Utilize current Horizon Year traffic projections, count data, and projected traffic associated with land use changes to develop projected Horizon Year peak hour traffic at key intersections. Horizon Year projections will include AM and PM peak hour traffic for the following scenarios:
 - Base condition: Traffic volumes based on Bi-State approved 2045 traffic forecast
 - Sensitivity analysis: Traffic volumes based on Market Analysis

B. Operational Analysis

- Develop peak hour traffic operations models for projected Horizon Year traffic to evaluate traffic control and lane configuration needs at key intersections, based on levels-of-service, delays, and vehicle storage demands.
- Develop traffic simulation models, as needed, to evaluate complex intersection operations or interactions between intersections.
- Based on analysis results, identify recommended type of traffic control (signal, STOP control, roundabout, etc.) and recommended lane configurations at key intersections.

C. Crash Analysis

- Review and summarize crash history to identify safety deficiencies and applicability to funding opportunities.
- Develop collision diagrams and characteristic summaries for the corridors including total dollar loss values.

D. Access Management

- Review current access spacing, characteristics, and uses.
- Develop specific improvement opportunities for access management to improve corridor traffic flow, safety issues, and /or pedestrian traffic.
- Develop corridor criteria for access management associated with roadway improvement plan and property redevelopment.

E. Parking Inventory and Utilization Analysis

- Gather and review current parking inventory.
- Determine impacted areas due to new realignment concepts.
- Propose replacement parking if necessary.

F. Transit Analysis

- Review of existing transit routes, ridership records, headway, and schedules.
- Develop plan for potential enhancement of transit opportunities within the study area to support existing and future land uses, livable roadway concepts, and local job centers.

G. Functional Geometric and Traffic Control Recommendations

- Based on capacity/operational analysis develop functional geometric needs for acceptable level of service criteria.

- Develop recommendations regarding modifications to existing and proposed locations for new traffic control. Identify potential for new/removed traffic signals.

IV. Conceptual / Functional Plan

Snyder & Associates will perform the following services:

- A. Roadway and intersection geometry to include a complete street component in the State Street corridor utilizing livable amenities that support best management practices.
- B. Roadway and intersection geometry to include ample capacity to accommodate an acceptable level of service for two-way traffic on Grant Street, which may become the sole route of US 67 within the study area.
- C. Show edge of pavement, medians, trails, sidewalks, consolidated access points, right-of-way requirements, setback issues, traffic signals and other traffic control requirements, utility relocation needs, utility reconstruction limits, lighting, and intersection details defining pedestrian improvements.
- D. Approximate Right of Way Needs
 - Total acquisitions and partial acquisition needs will be identified and indicated on the project base map.
- E. Conceptual Construction Cost Opinions
- F. Implementation Plan
 - Project development activities required including permitting, approvals and funding.
 - Construction timeline for critical elements of the project taking into account phasing and access maintenance.

V. Street Master Plan

Snyder & Associates will perform the following services:

- A. Review of State Street and Grant Street streetscape amenities and any design guides currently in use for the study area corridors and adjacent properties.
- B. Develop a corridor theme to include proposed plant material, hardscape, decorative lighting and amenities such as benches, trash receptacles and gateway features. The plan is to include design continuity between the two corridor themes.
- C. Include elements of sustainable design for the plan as agreed upon with the City.

VI. Final Report

- A. Prepare a report for the City including the background data and mapping, traffic data and projections, concepts for the roadways and redevelopment areas, cost opinions, phasing, and potential funding sources.
- B. Deliverable will include 10 hard copies and 11"x17" format. An electronic PDF will also be delivered to the City for posting to their website.

Strategic Economics Group will perform the following services:

- A. Market Analysis to determine suitable uses for areas targeted for redevelopment within the study area and to support projected traffic volumes, which will be used to develop suitable corridor alternatives.

ATTACHMENT 2

PROJECT SCHEDULE

The time of completion of the design and engineering services under this Agreement shall be as follows:

Milestone / Task	Proposed Snyder & Associates Schedule
Council approval of contract	8/2/2016
Notice to proceed	8/3/2016
PMT kickoff meeting	8/8/2016
Work plan preparation	8/8/2016
Surface, utility & property mapping	8/8/2016
Existing conditions memo (parking, pavement condition)	8/24/2016
Existing traffic and crash analysis memo complete	8/24/2016
Market assessment complete	9/5/2016
Future land use ideas	9/19/2016
Traffic projections memo complete	9/26/2016
Public Information Meeting #1	9/26/2016
Functional geometry	10/17/2016
Livability / complete streets ideas	10/31/2016
Public Information Meeting #2	11/7/2016
Present draft report to City Council	11/15/2016
Final report submittal to City Staff	11/30/2016

ATTACHMENT 3
SCHEDULE OF FEES

Base Services Fee Proposal

Snyder & Associates' fees below are based on a lump sum estimate.

I.	Project Coordination and Administration	\$8,200
II.	Data Collection	\$9,900
III.	Traffic Analysis / Functional Geometry	\$24,400
IV.	Conceptual / Functional Plan	\$10,200
V.	Street Master Plan	\$25,600
VI.	Final Report	<u>\$10,900</u>
	Subtotal	\$89,200

Strategic Economic Group's fees below are in addition to Snyder & Associates' fees above and are based on a lump sum estimate.

I.	Market Analysis	<u>\$10,000</u>
	Subtotal	\$10,000
	Total Fee	\$99,200

Fees are based on the following Fee Schedule:

SNYDER & ASSOCIATES, INC.
2016-17
STANDARD FEE SCHEDULE

Billing Classification/Level	Billing Rate	
Professional		
Engineer, Landscape Architect, Land Surveyor, Legal, GIS, Environmental Scientist Project Manager, Planner, Right-of-Way Agent, Graphic Designer		
Principal	\$190.00	/hour
Principal	\$179.00	/hour
Senior	\$161.00	/hour
VIII	\$148.00	/hour
VII	\$141.00	/hour
VI	\$136.00	/hour
V	\$127.00	/hour
IV	\$115.00	/hour
III	\$107.00	/hour
II	\$97.00	/hour
I	\$83.00	/hour
Technical		
Technicians--CADD, Survey, Construction Observation		
Lead	\$113.00	/hour
Senior	\$109.00	/hour
VIII	\$102.00	/hour
VII	\$94.00	/hour
VI	\$83.00	/hour
V	\$75.00	/hour
IV	\$69.00	/hour
III	\$58.00	/hour
II	\$50.00	/hour
I	\$44.00	/hour
Administrative		
II	\$58.00	/hour
I	\$47.00	/hour
Reimbursables		
Mileage	current IRS standard rate	
Outside Services	As Invoiced	